

**REPORT TO: THE PORTCHESTER CREMATORIUM JOINT
COMMITTEE - MONDAY 1st DECEMBER 2008**

REPORT OF: THE ENGINEER AND SURVEYOR

1.0 PLANNED MAINTENANCE PROGRAMME - PROGRESS REPORT

1.1 PROGRESS AND FINANCIAL STATEMENT

The schedule below provides the Committee with the progress being made on the planned maintenance programme. (Note: schemes reported as completed at the last Committee have been removed from the schedule).

Ref	Approved Budget	Scheme	Progress Statement	Forecast Expenditure
		<u>Repairs & Renewals Fund</u>		
1.6.07	3,000	Install Portico to Vestry door	Work on site	5,000
1.8.06	15,000	Granite Covers to Wreath Bays	Sample panel to be prepared; quotation obtained	2,000
1.8.10	6,000	Replace North Chapel Catafalque Doors	Work on site	6,000
1.8.16	10,000	Fire Precautions Installation Work Note: excludes schemes with value less than £5,000	Fire safety risk assessment to be prepared	1,000
		<u>Capital Works Fund</u>		
2.8.01	90,000	Cremator Furnace Relining (Phase 2)	Work on site	90,000
2.8.02	40,000	Environmental Protection Act Phase 2	Report provided separately	40,000

1.2 RECOMMENDATION

The Committee is recommended to note the contents of this report.

1.3 BACKGROUND PAPERS

Nil